

Accepting a Fee based plus Time and Expenses SOW

Welcome to Thank you for using SAP Fieldglass SAP Fieldglass tents of your in your browser memory. If you are using a public or shared computer, we SAP Fieldglass provides the industry's leading cloud technology for services procurement and external workforce management. nend that you close the browser Username AVELINO_NSEU 0 25 6 SAP Fieldglass Support Resources ce with Login/Registration? Contact Us Register here to become a new supplier

Log into Fieldglass: https://www.fieldglass.eu/

Navigate to the relevant Fieldglass SOW

🆀 Home 🛛 🖧 View 🖧 Create 🗳 Analyt	G	
Velcome Vendor User		6
My Work Items ***	II SAP Fieldglass Release Communication - Click here to see what's new	×
You're all caught up! You have no work items that require your attention.	Create your Standard Asia have to veer / edit Standarde	×
Workers (2)	Company Sprup Wizard 100%	×
Statements of Work (29)	Up the wizerd to help guide you through the steps to update and maintain your company setup.	
My Recently Viewed Items	% Click here to open the Witzard	
X AVELINO TEST - 098765 - CWF CONSULTANCY AND EXPENSES NEEUT00000000 2021-10-01 Statement of Work (Pending Response) Need to accept	My Active Job Postings My Active Job Postings Job Postings in a Single View Increase was ended with an amount only times arena all of war Job Postore. Our new interface similars the non-sense of your Job Postore and industry including information and industry including interval.	×
	crystal Galar Toy Carl Boo Scores Phi Saletbaard from the "Vies" meru above.	
X NSEUTU00000007 2022-00-06 Fee (Involced)		
K Elam - Sugar & Spice Confectionery - Q12345 NSEUTQ00000036 2021-10-01 Statement of Work (Approved)		
Marco Marco Danna		



Scroll through and ensure that the amounts are correct. If everything is correct, click Accept.

SAP Fieldglass museum				Search by ID or text Q	🗗 🖓 🕐 👳
😤 Home 🛛 🖓 View 🖧 Create 🎬 Analytics					
Statements of Work List AVELINO TEST - Q98765 - CWF CONSUL MEADERNAT	TANCY AND EXPENSES				ns v E 📩
Status Next Step Statement o	f Work ID Period	Buyer			
Pending Response Need to accept INSEUTC	2021-10-01 to 2022-09-30	insignt - EME	А		
Details Manage Characteristics SOW Workers Time	& Expense Approvals / Audit Trail. Related				٩
Accounting (GBP)	1	de la	Statement of Work Details		
Spend Allocation	Worker	Total	Buyer Reference	AVELINO TEST	
Maximum Budget	22,000.00	22,000.00	Supplier Reference		Edit
Spend to Date	0.00	0.00	Billable?	Yes	
Other Pending Spend	0.00	0.00	Master SOW?	No	
Remaining Budget	22,000.00	22,000.00	Site	UK-United Kingdom	
	View Spe	nd Allocation Details	Location	UK-United Kingdom	
Cost Allocation		96	Default Remit-to Address		
Testing Only - EU.WBS.001 (EU.WBS.001)		100.000	Business Unit	CWF-Managed Deployment	
1	tal	100.000	Description:		
Posting Information			Use this template if you need to define fees and tra enter a \$0 bill rate when submitting workers.	ck worker hours. If you only need to capture worker hours for tracking	purposes have vendor
Owner	Avelino, Claire		Additional Invoice Currency		
Creator	Avelino, Claire		Defined By	Buyer	
Supplier Primary Contact Person	Vendor 1, SOW		Characteristics	Schedules	
Create Date	2021-09-09			Events Fees	
Submit Date	2021-09-09			SOW Workers	

This takes you through to the Create SOW Response page. A Service Partner can input a reference, *but this is not mandatory.*

SAF	Fieldglass mummer				Search by ID or text	٩	٢	P	¢	1	vu
Cre	ate SOW Response										
	Statement of Work AVELINO TEST - 098765 - CWF CONSULTANCY	AND EXPENSES (NSEUTO00000045)	Period 2021-10-01 - 2022-09-30	Bayer Insight - EMEA							
	Details Supplier Reference (optional)										
	Billable Yes										
	Buyer Business Unit CWF-Managed Deployment										
	Site UK-United Kingdom	Location UK-United Kingdom									
	Default Remit-to Address (optional) (No Value)										

Ensure that the correct Primary Contact Person is selected, you can change using the dropdown menu. Auto invoice should ALWAYS be yes.

1 2
Posting Information
Primury Costast Person • Vendor 1, 500/ V
Comments To Buyer (optional)
Remaining 2000
Auto Invoice all Characteristics, Time Sheets and Expense Sheets • Yes No



Check that the amounts are correct, add any attachments that you want Insight to be aware of.

Accounting
Additional (nvolec Currency (optional)
Spend Adjustments Maximum Budget 20:000.00 (GBP) GBP + 2.000.00 (GBP) GBP = 22:000.00 (GBP) SOW Coordinators
No SOW Coordinators Defined
Attachments
No Attachments Defined
+ Add Atachments

Check the Characteristics, if you are happy with the details, click on Continue.

vents	Schedules Pees						
	Fee Rate Type	Name	Description	Capitalized	Rate	Maximum Units	PO Number
	All	Enter Criteria	Enter Criteria	All	Enter Criteria	Enter Criteria	Enter Criteris
	Defined on Fees	Fee 1		No	5,000.0	0 4	00
						Pageant	ad Amount (GBP)
						request	covenoun (apr)
ns iedule:	5						0.00
ns iedule: ints	8						0.00
ns redule: ints s	8					~	0.00 0.00 20,000.00



Once the SOW has been completely agreed you will be able to add the SOW workers

atemet af Vilos. Period Buyer ELINIO TEST - 046705 - 011F CONSULTANCY AND EXPENSES (HSEUT00000008) 2021-10-1020-09-30 Insight - EMEA	
Suppliers will be able to add SOW Workers after SOW is completely Approved	
Ina Estimated Worker Spend O GBP	
elected SOW Workers	
Witkers Didned Adjustments Maximum Budget 0000 00 (GBP) GBP + 2,000.00 (GBP) GBP = 22,000.00 (GBP) 90 (GBP) 90 (GBP)	
terns	Requested Amount (GBP)
Schedules	0.00
Divertits	0.00
	20,000.00
ees	
ees OW Workers	0.00

This takes you through to the Summary and Review page. Take time to review the information, if you see anything that needs amending, click on Make Changes, and edit accordingly.

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tatement of Work	
) JSEUTQ0000045	
IATTIE VELIND TEST - Q98765 - CWF CONSULTANCY AND EXPENSES	
uyer night - EMEA	
usiness Unit WF-Managed Deployment	
efault Remit-to Address No Value)	
tart Date End Date 021.10.01 2022.09-30	
taximum Spend	

If content, scroll to the bottom and click on Submit.

Insight.

Selected SOW Workers	
50W Workers not selected	
Summary	
Items	Amount (GBP)
Schedules	0.00
Events	0.00
Fees	20,000.00
SOW Workers	0.00
Total	20,000.00

Input any comments you want Insight to receive. Click on Submit.

All	Enter Criteria	All	Enter Criteria	Enter Criteria	Enter Criteria
Expand Defined on Fees Fee 1		No	5,000.0	30 4.	00
	Submit SOW Response for Approval		Page	1 Rows 10 +	1-1 of 1 🔫 🕨
	Comments				
DW Workers	Thank you for this opportunity.				
OW Workers not selected		Remai	/ ing: 969		
OW Workers not selected		Remai			
OW Workers not selected		Romal Submit (ancel		
OW Workers not selected		Remai	ancel		
COW Workers not selected Summary Items		Remai Suberk (ancel		Amount (GBP)
Renced Soft Trended 2004 Worker not switched Summary Rens Schendules		Remai Suberati d Inc	ancel		Amount (GBP) 0.00
COW Workers not weeked Commany Items Schoolain Eventa		Renal Sadonik (ancet		Amount (GBP) 0.00 0.00
Deve Constanting Const		Rena Subrit N	ancel		Amount (GBP) 0.00 0.00 20,000.00
Annexes of the tenders 2009 Warran of a search of Summary Name Strates Strates Strates Strates Strates Strates		Rena admit (ancel		Amount (GBP) 0.00 0.00 20,000.00 0.00